



## CHIEF PROCUREMENT OFFICE

Bill Grunloh, Department of Transportation - Highway Construction

October 29, 2024

Tim Anderson  
Secretary of the Senate  
058 Capitol Building  
Springfield, Illinois 62706

Re: FY2024 Small Business Contracts Report

Dear Mr. Anderson:

In accordance with 30 ILCS 500/45-90(f) of the Illinois Procurement Code, the Chief Procurement Officer (CPO) is required to submit an annual report by November 1 of each year that includes a summary of contracts awarded to small businesses and an analysis of the level of the overall goal concerning purchases from small businesses.

The Illinois Department of Transportation (IDOT) awarded 752 contracts for a total value of \$455,030,646 to small businesses, including subcontracts, in FY2024. The average contract amount is \$605,094.

For FY2024, the department's total spend was \$3,131,349,341 which equates to an overall small business participation of 14.5%.

The department has a dedicated bureau, the Office of Business and Workforce Diversity (OBWD), to assist small and disadvantaged businesses in becoming aware of the department's procurement and workforce opportunities. IDOT provides assistance to small businesses, including Disadvantaged Business Enterprise (DBE) firms and individuals interested in doing business with the department, in ways that ensure equity, access, and transparency. IDOT, in accordance with federal guidelines, strives to facilitate and implement programs that can help current and future business partners open the door to doing business with IDOT.

A small business compliance plan was submitted to me, by IDOT, outlining the FY2025 goals of the department. The plan has been reviewed and approved by me with the following suggestions:

- Reevaluate the types of small business projects (types of expertise required) currently included in the Highway Lettings. There is currently no prequalification required for small businesses on the Highway Lettings, so it is sometimes difficult to determine qualifications of firms submitting bids

- Reevaluate the dollar amount of projects considered for the Small Business Set-Aside Program to effectuate more projects are included for small businesses on the lettings.

The department and I continue to have discussions about implementing these recommendations.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bill Grunloh", written in a cursive style.

Bill Grunloh  
Chief Procurement Officer