



February 11, 2022

Clerk of the House  
Illinois General Assembly  
420 Capitol Building  
Springfield, Illinois 62706

Secretary of the Senate  
Illinois General Assembly  
403 Capitol Building  
Springfield, Illinois 62706

***Re: Notification of a Potential Data Security Incident***

Dear Madam/Sir:

The Southern Illinois University School of Medicine, (“SIU”) is providing notice pursuant to 815 ILCS 530/25 in connection with an incident that involved the personal information of an Illinois resident. This notice will be supplemented, if necessary, with any new significant facts discovered subsequent to its submission. While SIU is notifying you of this incident, SIU does not waive any rights or defenses relating to the incident or this notice.

#### **NATURE OF THE INCIDENT AND CORRECTIVE ACTIONS TAKEN**

SIU discovered that a document containing the name and social security number of a recently hired SIU employee was included in the onboarding material for another recently hired SIU employee on January 10, 2022. Upon discovery the recently hired SIU employee returned the document to SIU on January 11, 2022.

SIU sent written notification to the employee on February 11, 2022. SIU has coached the SIU human resources employee involved regarding reviewing onboarding material prior to giving copies to new employees.

#### **CONTACT INFORMATION**

Please do not hesitate to contact me if you have any questions or if I can provide you with any further information concerning this matter.

Very truly yours,

A handwritten signature in black ink that reads "Kate Cohen" with a stylized flourish at the end.

Kate Cohen, JD, CHC, CHRC  
Chief Compliance Officer  
SIU School of Medicine