



# ILLINOIS EDUCATIONAL LABOR RELATIONS BOARD

---

February 19, 2019

Betsy Hendricks, CMS  
Child Care Administrator  
401 S. Spring St.  
Stratton Office Building, Room 502  
Springfield, IL 62706

Dear Ms. Hendricks:

Pursuant to Public Act 87-552, I have attached the Illinois Educational Labor Relations Board's Policy Statement on Flexible Work Requirements for Child Care. If you need further information, please contact me at 312/793-3170.

Sincerely,

Renee Strickland  
Personnel Manager

Enclosure  
cc: Andrea Waitroob, ELRB Chair  
Office of the Governor  
Members of the General Assembly  
Legislative Research Unit  
Illinois State Library

Policy Statement  
Flexible Work Requirements (Child Care)  
Public Act 87-552

**SECTION 1**

As Chairman of the Illinois Educational Labor Relations Board, I am committed to providing a work place that allows employees having childcare responsibilities the flexibility of choosing nonstandard workdays and/or hours. This includes, but is not limited to: 1) a part-time job of 20 or more hours per week; 2) flexible work hours; or 3) a compressed work week consisting of an ordinary number of working hours performed during a four-day work week instead of the standard five-day work week.

It is the responsibility of each individual employee to notify his/her immediate supervisor of the need for a flexible work schedule. Additionally, supervisors must ensure that requests from all employees are given equal consideration before a determination is made.

The Illinois Educational Labor Relations Board's Personnel Officer is available on an ongoing basis to assist employees and advise them of any changes to the policy.

**SECTION 2**


Renee Strickland, Personnel Officer, at the Illinois Educational Labor Relations Board, is responsible for implementing and monitoring the plan. Ms. Strickland may be reached at 312/793-3170. The office address is 160 North LaSalle St., Suite N-400, Chicago, IL 60601.

**SECTION 3**

This agency currently has the following flexible work schedules: flexible starting and ending time.

**SECTION 4**

Flexible work schedules and a compressed work week will continue to be available to IELRB employees.

  
Andrea R. Waintroob, Chair  
Illinois Educational Labor Relations Board

2/13/19  
Dated