

JB Pritzker
Governor



Marc D. Smith
Director

September 14, 2021

Clerk of the House
Capitol Building, Rm 300
Springfield, IL 62706

Re: Personal Information Protection Act (815 ILCS 530, et seq.)
Report of a Loss of Protected Personal Information

Dear Members of the General Assembly:

Pursuant to the requirements of Section 25 of the Personal Information Protection Act, the Illinois Department of Children and Family Services (DCFS) submits this report of a breach of written material.

On August 26, 2021, a DCFS Administrator inadvertently sent an email providing guidance on COVID-19 reporting procedures to four supervisors who are not entitled to view the information. DCFS has contacted these individuals and asked that the email be disregarded and deleted from their system. The email contained the name and medical information of one employee. The total number of individuals involved in this breach is one.

DCFS sincerely regrets this incident. DCFS has contacted the affected individual and provided them with information about credit monitoring services and other ways to protect their identity.

Sincerely,

A handwritten signature in blue ink, appearing to read "Marc D. Smith".

Marc D. Smith
Director
Illinois Department of Children and Family Services