**Section 686.1270 Compliance Review of Day Habilitation Providers**

a) HSP will complete a review of each Day Habilitation Provider, at least every two years, to ensure compliance with the requirements of this Subpart.

b) The review shall consist of an on-site review conducted by HSP staff. Written notification shall be provided to the provider prior to the review.

c) Within 15 days after the completion, a copy of the completed review shall be sent to the provider.

d) If the provider is found deficient in the review, the written notification shall include:

1) the deficiencies found as a result of the review;

2) the action necessary for the provider to come into compliance;

3) the time frames within which the provider must come into compliance; and

4) the information necessary for the provider to request new review after the compliance issues are addressed.

e) Day Habilitation Providers who are not satisfied with an HSP compliance review may submit an appeal request in writing to the HSP Bureau Chief. Appeal requests must be filed within 30 days after the compliance review. The Bureau Chief shall conduct a review of the facts and shall, within 15 working days, provide a written decision to the Day Habilitation Provider.

f) If the Day Habilitation Provider is not satisfied with the decision of the Bureau Chief, the provider may request review of the Bureau Chief's decision by the Director of DHS-DRS. The request must be in writing and received by the DHS-DRS Director within 10 working days after the date the decision was rendered by the Bureau Chief. The decision of the DHS-DRS Director shall be final.

(Source: Added at 43 Ill. Reg. 2133, effective January 24, 2019)