**Section 410.70 Provisions Pertaining to Permits**

a) A permit shall not be issued until:

1) the application for license has been completed and signed by the applicant and submitted to the Department;

2) written clearances issued by the State or local authorities concerning compliance with the fire, health, sanitation and safety requirements as specified in state rules and municipal codes are received. Such State rules include when applicable Fire Prevention and Safety (41 Ill. Adm. Code 100); Storage, Transportation, Sale and Use of Petroleum and Other Regulated Substances (41 Ill. Adm. Code 180); Storage, Transportation, Sale and Use of Liquefied Petroleum Gas (41 Ill. Adm. Code 200); Boiler and Pressure Vessel Safety Rules and Regulations (41 Ill. Adm. Code 120); Food Service Sanitation Code (77 Ill. Adm. Code 750); Private Sewage Disposal Code (77 Ill. Adm. Code 905); Control of Communicable Diseases Code (77 Ill. Adm. Code 690); Illinois Plumbing Code (77 Ill. Adm. Code 890); Structural Pest Control Code (77 Ill. Adm. Code 830). If well water is used, a copy of the inspection report and certification of compliance with local or state health department regulations (Illinois Water Well Construction Code (77 Ill. Adm. Code 920), Illinois Water Well Pump Installation Code (77 Ill. Adm. Code 925)) must be on file;

3) a person in charge of the daily operation (administrator or homeless youth supervisor) of the emergency shelter has been selected who has passed the background check requirements of 89 Ill. Adm. Code 385, Background Checks and is prepared to begin work at the facility;

4) furnishings, equipment and space sufficient for the number of youth to be served have been acquired;

5) child care staff sufficient for the number of youth to be served have been selected and are prepared to begin work at the facility;

6) background inquiries required by Section 410.130 have been completed;

7) a plan for the provision of food, clothing, educational and religious opportunities and health care of youth has been developed;

8) the facility has established procedures and forms to maintain required records including records on the youth served;

9) a written plan on how the requirements for licensure will be met within the permit period has been developed;

10) a projected annual budget for the emergency shelter, approved by the supervising individual or the policy-making body of the supervising organization, has been developed; and

11) an on-site visit to the facility by the licensing representative has been completed.

b) A permit shall not be issued retroactively.

c) The permit shall not be transferred or transmitted to another individual or other legal entity.

d) The permit shall not be valid for a name or an address different from the name and address shown on the issued permit.

e) The permit shall not be renewable.

f) The permit shall be displayed on the premises at all times.

g) A license shall be issued any time within the six-month period covered by the permit provided the facility achieves and maintains compliance with the Department's licensing standards.

h) There will be no fee or charge for issuing the permit.

(Source: Amended at 21 Ill. Reg. 4596, effective April 1, 1997)