**Section 240.470 Rescheduling the Appeal Hearing**

a) Within ten calendar days after the date of the dismissal notice, the appellant/authorized representative may submit a written request to reschedule the appeal hearing. The written request to reschedule the appeal hearing must be sent to the Hearing Officer as shown on the dismissal notice issued by the Hearing Officer. The dismissal will be vacated if good cause can be shown for the non-appearance that led to the dismissal. Good cause is defined as:

1) Death in the family;

2) Personal injury or illness that reasonably prohibits the appellant from attending the hearing; or

3) Sudden and unexpected emergencies.

b) If the appeal hearing is rescheduled, a Hearing Officer will send a letter rescheduling the hearing to the appellant/authorized representative with copies to all parties to the appeal. The Department shall restore any benefits due the participant that were terminated or reduced as a result of the dismissal, shall send a letter so advising to the appellant/authorized representative, and shall send copies of the letter to all parties to the appeal.

(Source: Amended at 48 Ill. Reg. 11053, effective July 16, 2024)