**Section 240.425 Informal Review**

a) The Department will review each Notice of Appeal form and make a recommendation to the Director.

b) The Department may contact the appellant/authorized representative to discuss the appeal request and/or request additional information.

c) The recommendation will be submitted to the Director within 60 calendar days after the receipt of the Notice of Appeal form or receipt of the additional information, whichever is later.

(Source: Amended at 48 Ill. Reg. 11053, effective July 16, 2024)