**Section 3000.840 Storage and Retrieval**

a) All videotape and digital recordings shall be retained as provided in the Records Retention Schedule (see Section 3000.115) promulgated by the Administrator under authority of the Illinois Gambling Act [230 ILCS 10/5] and shall be listed on a log by surveillance personnel with the date, times, and identification of the person monitoring or changing the tape in the recorder. Original videotape and digital recordings will be released to the Board upon demand.

b) Any videotape or digital recording that records illegal or suspected illegal activity shall, upon completion of the recording, be removed from the recorder and etched or otherwise indelibly marked with date, time and identity of surveillance personnel. Digital recordings that record illegal or suspected illegal activity shall be transferred to a read-only, non-erasable format approved by the Administrator. The videotape or digital recording shall be placed in a separate, secure area and notification given to the Board agent.

c) The viewing of any videotape or digital recording other than by Illinois Gaming Board staff or designated surveillance employees of an owners licensee is prohibited unless specifically approved by the Administrator or his or her designee, or pursuant to a lawful subpoena.

d) In addition to the Board Surveillance Room described in Section 3000.810, the licensee shall provide to the Board real time remote access to the surveillance system, accessible from outside the premises of the gaming operation.

e) Remote access to the surveillance system is permitted by individuals other than Illinois Gaming Board staff if all of the following criteria are satisfied:

1) Access is limited to individualized unique log in credentials;

2) All access is logged, including, at minimum, the date and time of each access, identity of the user, and information identifying the sources of the remote access; and

3) The licensee establishes approved internal controls designed to prevent unauthorized access to the surveillance system.

(Source: Amended at 47 Ill. Reg. 8454, effective May 30, 2023)