**Section 302.480 Notice to Employee**

If the statement of reasons for demotion of a certified employee is approved by the Director, a copy of the approved statement of reasons for demotion shall be served on the employee by the Director in typical forms of communication used to most effectively reach that employee, such as, but not limited to, personal delivery, email, mail, certified mail, or other applicable or relevant methods.

(Source: Amended at 48 Ill. Reg. 11318, effective July 16, 2024)