**Section 302.260 Performance Records**

a) Performance records shall constitute any material in an employee's personnel file which, in the judgment of the Director, is relevant to determining the appropriateness of proposed or recommended personnel actions.

b) Such records shall be considered by the Director in all cases of promotion, demotion, discharge, layoff, recall, reinstatement, geographical transfer and certification.

(Source: Amended at 48 Ill. Reg. 11318, effective July 16, 2024)