**Section 1130.610 Duration of the Review Period and Time Frames**

a) Emergency Applications

Initial application for emergency projects (as defined in 77 Ill. Adm. Code 1110.40) may be made verbally or in writing or by electronic means to the Administrator. The Administrator, upon receiving the concurrence of the Chairman (or in the absence of the Chairman, the Vice-Chairman) that the situation is emergent in nature in accordance with the provisions of 77 Ill. Adm. Code 1110.40, is authorized to give verbal approval. Any such communications shall be followed by a written application and written approval. *This procedure is exempt from the public hearing requirements of the Act* [20 ILCS 3960/12]. The written application shall identify the applicant and shall summarize the nature of the problem the emergency project will correct and the anticipated cost of the project.

b) Substantive and Non-substantive Applications

The review period for HFSRB staff shall be a minimum of 30 days following the application's completeness date and shall not exceed 60 days for non-substantive projects and 120 days for substantive projects, with the exception of projects proposing to establish or discontinue a category of service, *which shall be reviewed by the Board within 60 days* [20 ILCS 3960/12], and applications for changes of ownership among related persons, which *shall be acted upon by the Board Chair within 45 days. If the Board Chair has a conflict of interest or for other good cause, the Chair may request review by the Board.* [20 ILCS 3960/8.5(a)] The review period can be extended pursuant to the provisions of this Subpart. All applications other than emergency applications shall be acted upon by HFSRB at the next regularly scheduled meeting that is at least 10 business days following the completion of the HFSRB staff review.

(Source: Amended at 40 Ill. Reg. 14647, effective October 14, 2016)