**Section 370.1220 Other Records**

a) The facility shall maintain a record of any personal money, regardless of source, or valuables kept for a resident. If purchases are made for a resident from these personal monies, proper receipts shall be kept and notations made in a separate bookkeeping system.

b) The facility shall keep a record of each resident's valuable belongings. This shall be initiated at the time of admission. It shall be kept current and should be part of the resident's ongoing record.

c) The facility shall maintain a record of recommendations from consultants regarding the overall program and its development.

d) Each facility shall maintain a permanent chronological resident registry book showing date of admission, name of resident, and date of discharge.

e) Records and daily time schedules shall be kept on each employee as set forth in Section 370.550(a) and 370.550(b).