**Section 340.100 Definitions**

"Administrative fee" is the fee the State Comptroller is required to collect from qualifying contracts under Section 23.9 of the State Comptroller Act [15 ILCS 405].

"Code" is the Illinois Procurement Code [30 ILCS 500].

"Qualifying contract" is a contract of $1,000 or more, filed with the State Comptroller, that was procured according to Section 20-10, 20-15, 20-25 or 20-30 of the Code. Qualifying contracts include, but are not limited to:

competitive sealed bids, sole source procurements, and emergency purchases of supplies and services awarded under Sections 20-10, 20-25 and 20-30 of the Code; and

competitive sealed bids, sole source procurements, and emergency purchases of construction and construction-related professional services awarded under Sections 20-10, 20-25 and 20-30 of the Code.

"SAMS" is the Statewide Accounting Management System that reflects the Comptroller's Uniform Accounting principles and procedures (see 74 Ill. Adm. Code 245).

"SAMS Procedures" are the procedures contained in the State Comptroller's Statewide Accounting Management System (SAMS) Manual.

"State Comptroller" is the Illinois Office of the Comptroller.

"Vendor" is any bidder or offeror awarded a contract of $1,000 or more under Section 20-10, 20-15, 20-25 or 20-30 of the Code.