**Section 1455.410 Synchronous and Asynchronous or Distance Education**

Synchronous and asynchronous education courses shall be licensed to an approved education provider.

a) Synchronous and asynchronous education courses must meet the curriculum and approval requirements established by the Act, this Part, and AQB criteria. Synchronous courses have the same requirements as a classroom course that is instructed in person and do not require delivery mechanism approval.

b) Synchronous and asynchronous education courses shall be submitted to the Division for review and approval as provided for in this Part.

c) Approved education providers offering distance or asynchronous education courses shall submit for approval by the Division the general plans for proctoring exams for distance education courses, if applicable. Each provider shall be responsible for the security and integrity of course final examinations and the suitability of the sites and proctors utilized by the provider. Any remote proctoring must be conducted in accordance with the requirements of State and federal law.

d) Approved education providers offering asynchronous education courses shall establish written policies and procedures for grading examinations and lessons, which shall include provisions for instructor comments, interactions, suggestions, and written correction of errors. There shall also be written procedures for the prompt return of materials. Copies of these policies shall be provided to the Division upon request.

e) Approved education providers offering asynchronous education courses shall provide for a valid licensed instructor to be available during normal business hours to answer student questions.

f) Approved education providers offering asynchronous education courses shall establish performance objectives for each course and track student attendance.

g) Approved education providers offering asynchronous education shall provide appropriate technical support throughout the period the courses are offered.

(Source: Amended at 48 Ill. Reg. 14553, effective September 24, 2024)