**Section 690.100 Continuing Verifications**

a) Monthly, the Nurse Agency shall review the disciplinary report published by the Department of Professional Regulation to determine whether any nurse it employs, assigns or refers has had his/her license suspended or revoked.

b) When a RN or LPN is found to be on the disciplinary report, the nurse agency shall determine if the RN or LPN has had his/her practice limited and/or conditioned. It shall be the responsibility of the nurse agency to advise the health care facility in writing of the limitation and/or condition.

When established, the nurse agency shall monthly review the abuse report published by the Department of Public Health to determine whether any CNA it employs has appeared on the report.

c) After July 1 of every even numbered year, the nurse agency shall verify with the Department of Professional Regulation that a RN continues to hold a valid, unencumbered license. Such verification shall be in writing.

d) After April 1 of every odd numbered year, the nurse agency shall verify with the Department of Professional Regulation that a LPN continues to hold a valid, unencumbered license. Such verification shall be in writing.