**Section 422.110 Reports to the Agency**

a) All individuals licensed to perform radon measurements and former licensees shall submit to the Agency the following information of all radon and radon progeny measurements individually on an annual basis by a method prescribed by the Agency. The file submitted to the Agency shall be an ASCII, comma delimited file.

1) Address, city, state, zip code.

2) Start date and time the measurement began.

3) End date and time the measurement was completed.

4) Location where test was performed (i.e., basement, crawlspace, slab, other).

5) Room use (i.e., living, family, bedroom).

6) Whether a PNC or ASD radon reduction system is currently in use and, if the system is ASD, include the mitigation tag number for systems installed after November 1, 2009.

7) Result of the measurements taken in pCi/L.

8) The type of test performed (i.e., duplicate, simultaneous).

9) Device used (i.e., AC, AT, CR, LS, ES, etc.).

10) Serial number of the device used.

11) The lab used or manufacturer of the device.

12) The permanent vents at this location (i.e., crawlspace, fireplace, fresh air intake).

13) Status of the permanent vents during the test (i.e., open, closed).

14) An indication of whether the test was valid.

15) Brief description of why the test was invalid.

b) All individuals licensed to perform radon mitigations and former licensees shall submit to the Agency the following information of all radon and radon progeny mitigations individually on an annual basis by a method prescribed by the Agency. The file submitted to the Agency shall be an ASCII, comma delimited file.

1) Address, city, state and zip code where mitigation was conducted.

2) Date mitigation system was installed.

3) Indication of whether an active soil depressurization system was installed.

4) Indication of whether radon resistant new construction techniques were used.

5) The Illinois Mitigation System Tag number issued by IEMA installed on the system.

c) All individuals licensed to perform laboratory analysis who report results to home occupants, owners or their representative shall submit to the Agency the following information of all complete radon and radon progeny measurements on an annual basis by a method prescribed by the Agency. The files submitted to the Agency shall be an ASCII, comma delimited file.

1) Address, city, state, zip code.

2) Start date and time the measurement began.

3) End date and time the measurement was completed.

4) Result of the measurements taken in pCi/L.

5) Device used (i.e., AC, AT, CR, LS, ES, etc.).

6) Serial number of the device used.

7) The lab used or manufacturer of the device.

AGENCY NOTE: In general, this type of file can be generated by most spreadsheet and database software. Instructions for the specific information and formatting are available from the Agency or on the Agency website.

d) All licensees shall report apparent non-compliances with either the Radon Industry Licensing Act or this Part to the professional licensee upon discovery; then to the Agency in writing within 45 days upon discovery unless appropriate corrective action has been performed within 30 days after discovery.

(Source: Amended at 37 Ill. Reg. 20240, effective December 9, 2013)