**Section 340.1150 Records of Planned Special Exposures**

a) For each use of the provisions of Section 340.260 of this Part for planned special exposures, the licensee shall maintain records that describe:

1) The exceptional circumstances requiring the use of a planned special exposure;

2) The name of the management official who authorized the planned special exposure and a copy of the signed authorization;

3) What actions were necessary;

4) Why the actions were necessary;

5) What precautions were taken to assure that doses were maintained ALARA;

6) What individual and collective doses were expected to result; and

7) The doses actually received in the planned special exposure.

b) The licensee shall retain the records until the Agency terminates each license for which these records are required.

c) Upon termination of the license, the records of doses received during planned special exposures shall be transferred to the Agency.

(Source: Amended at 29 Ill. Reg. 20841, effective December 16, 2005)