**Section 130.70 Form of Application**

The grant application package must include all of the following materials/information:

a) Application cover page (Appendix A);

b) Application form (Appendix B);

c) Projected Energy Use by Type form (Appendix C);

d) Narrative description of the proposed project, including:

1) Plant description. A description of the proposed construction or expansion project, including a description of the scope and nature of the plant, a description of equipment, technologies and processes used; a description of the renewable fuels production capacity; a description of the amounts, types and sources of Illinois agricultural products used as feedstock in the project; a location map showing project site and connections to existing transportation routes; and a description of all permits, contracts or other agreements necessary to complete the project. If the applicant does not have all relevant or necessary operating permits, identification of the status of any permit applications and anticipated date of permit issuance should be included in the narrative, in addition to the date that any required contracts or agreements will be executed.

2) Project benefits. Economic justification for the project that includes a summary of the social or economic benefits of the project to Illinois; identification of those communities, businesses, and other entities likely to benefit from the project; identification of employment impacts, such as number and type of permanent jobs created or retained by the project itself (i.e., non-construction jobs) and projected payrolls; and the existing and or new agricultural commodity and renewable fuel markets that would be affected by the project.

3) Project costs and schedule. A project budget and time schedule for completion of the project and for major project components. Direct material and labor costs associated with construction must be defined and itemized in the proposal. For instance, proposals should include specific line item budget amounts for equipment such as fermenters, grain-storage, dryer systems, tanks, and centrifuges, not simply reference to broad categories such as structures, mechanical, electrical, etc.

4) Ownership disclosure. Identification by name of those individuals or entities with 10% or more ownership of the plant that is the subject of the project.

5) Performance disclosure. As asserted against the owner, or any parent organization or holding company, identification of all pending or unresolved violations of state or federal laws or regulations that could result in legal or regulatory impact on the operation of the project;

e) Copy of the Prospectus to Shareholders, if applicable;

f) Copy of the business plan;

g) Organization/management structure information;

h) Copy of the Project Labor Agreement (or draft agreement if the final agreement is still pending at the time of initial application);

i) Certification that owner will obtain all necessary, applicable and required permits;

j) Certification that owner will obtain all financing (debt and equity) necessary to complete the project;

k) Certification identifying the number of permanent jobs to be created/retained and identification of the types of jobs created/retained.