**Section 2504.230 Confinement Procedures**

a) A youth confined to his or her room for 24 hours or more shall be interviewed daily by his or her counselor or any other staff member approved by the Chief Administrative Officer.

b) Confinement may not exceed 7 consecutive days or 15 days in any 30 day period except in cases of violence or attempted violence against another person, assault or attempted assault of a person, or damage or attempted damage of property. Under such circumstances, an additional period of confinement may be ordered by the Chief Administrative Officer.

c) Medical staff and the shift supervisor shall be notified of all confinement placements. Any medical complaint registered by the youth while in confinement shall be reported immediately to the medical staff, if on duty, or to the shift supervisor who shall contact a member of the medical staff immediately.

d) Visual checks shall be made of all youth in confinement no less than every 15 minutes and shall be documented.

e) Use of physical restraints on youth in confinement must comply with 20 Ill. Adm. Code 2501.Subpart B.

f) Youth in confinement shall be provided time outside the room for daily showers, personal grooming, and recreation.

1) Youth confined for more than 24 hours shall be provided a minimum of 2 hours outside the room for every 24-hour period, whenever possible.

2) Time outside a confinement room may be restricted on orders of the Chief Administrative Officer when release of the youth poses a threat to the safety of the individual or others or to the security of the facility.

g) Youth in confinement shall be permitted to have family, attorney, and clergy visits. Family and clergy visits may be restricted by order of the Chief Administrative Officer when the youth poses a threat to the physical safety of the individual or others or to the security of the youth center.

h) Reading materials shall be provided to the youth for use in the room provided the materials are not abused. Youth shall be provided access to writing materials daily, outside the room. Any abuse of reading or writing materials must be documented on a disciplinary report and may result in temporary restriction except for communication to counsel or the court.