**Section 117.50 Purchase of Industry Goods or Services**

a) A list of goods or services available through Correctional Industries and the cost for such goods or services shall be maintained. To obtain a listing or to make purchases, interested persons may contact the Correctional Industries Program at:

Illinois Department of Corrections

Correctional Industries Program

1301 Concordia Court

Box 19722

Springfield IL 62794-9277

217/522-2666

http://www.idoc.state.il.us/industries/

b) In accordance with Section 3-12-7 of the Unified Code of Corrections, the State, its political units, its agencies and public institutions are required to purchase needed articles, materials, industry related services, food stuffs, and supplies that are supplied or manufactured by the Correctional Industries Program unless the Department certifies that the items requested are not readily available.

c) Goods or services shall be allocated in the following order:

1) Department.

2) State agencies and public institutions.

3) Political subdivisions of the State and its agencies in which the producing facility is located.

4) Political subdivisions of the State and their agencies or public institutions.

5) Open market.

6) Not-for-profit organizations in Illinois.

7) Government in other states.

8) Units of the Federal Government.

9) Not-for-profit organizations in other states.

d) Monies generated by the Correctional Industries Program shall be deposited in the Working Capital Revolving Fund of the Correctional Industries Program.

e) Correctional Industries shall make reasonable efforts to bill and collect receivables in the fiscal year in which the debit was incurred.

f) Correctional Industries shall issue catch-up billing in the subsequent fiscal for those accounts that show a balance for the prior fiscal year.

g) Correctional Industries shall issue credit or refunds for documented deficiencies.

h) Correctional Industries shall not use catch-up billing or credit and refunds to intentionally circumvent fiscal year budgetary controls.

(Source: Amended at 34 Ill. Reg. 19494, effective December 1, 2010)