**Section 5050.100 Rulemaking Procedures**

a) New rules, amendments or repealers will be initiated at the direction of the Board or its Executive Director, and may result in some cases from statutory changes, court decisions, or suggestions from interested individuals or advisory committees. Proposed new rules, amendments or repealers will be presented at an open public meeting of the Board prior to publication in the Illinois Register.

b) Following Board approval, proposed rules, amendments or repealers will be published in the Illinois Register. During the 45-day "first notice" period, interested persons or agencies may provide comments.

c) Review of proposed rules, amendments or repealers by the Joint Committee on Administrative Rules will take place during the "second notice" period. The Joint Committee on Administrative Rules will review any comments on the rules which were submitted to the issuing agency by interested individuals or agencies.

d) Proposed new rules, amendments or repealers which have met the requirements for public input and Joint Committee on Administrative Rules review, will be adopted at a second public meeting of the Board.

e) Individuals or organizations proposing the creation, amendment or repeal of a rule may do so by writing to the Chairperson or Executive Director of the Illinois Board of Higher Education at 1 N. Old State Capitol Plaza, Suite 333, Springfield, Illinois 62701-1377. The written statement should include specific language and, in the case of existing rules, cite the specific rule to be amended or repealed. Justification for the proposal shall also be included.

(Source: Amended at 39 Ill. Reg. 16387, effective December 9, 2015)