**Section 2900.220 Council Meetings and Quorum**

a) Council meetings are subject to the Open Meetings Act [5 ILCS 120].

b) For regular and special Council meetings, the total membership consists of 28 voting members, excluding any vacant positions. A quorum shall consist of a simple majority and shall be sufficient to constitute the transaction of the business of the Council, unless stipulated otherwise in the bylaws of the Council.

c) The Council shall meet at least quarterly.

d) Special Council meetings may be called by the Chairperson or upon the written request to the Chairperson by a quorum of Council members.

e) The Council shall have prepared a written record of the minutes of the proceedings of each regularly scheduled or special Council meeting.

(Source: Amended at 31 Ill. Reg. 16805, effective December 14, 2007)