**Section 1951.510 Inspection of Records at the Illinois State Historical Library Offices**

a) Generally, public records will be made available for inspection during normal working hours of the Illinois State Historical Library at the office of the Freedom of Information Officer.

b) Documents which the requestor wishes to have copied shall be segregated during the sourse of the inspection. Generally, all copying shall be done by the Illinois State Historical Library's employees.

c) Unless otherwise arranged, the inspection of records shall take place at the office of the Freedom of Information Officer. For purposes of convenience, either the Illinois State Historical Library or the requestor may request that inspection take place in another Library office location.

d) An employee of the Illinois State Historical Library may be present throughout the inspection. A requestor may be prohibited from bringing bags, brief cases or other containers into the inspection room.