**Section 826.420 Copies of Public Records**

a) Copies of public records shall be provided to the requestor only upon payment of any charges which are due.

b) Charges shall be waived if the requestor is a State Agency, a constitutional officer, or a member of the General Assembly. Charges may be waived in any other case where the Freedom of Information Officer determines that the waiver serves the public interest.

c) Charges for copies of public records shall be assessed in accordance with the following fee schedule:

1) Requests totaling 15 pages or more – $.15 per page. No charge for requests totaling 14 pages or less.

2) Audio and video tapes – $5.00 each.

3) Photographs – digital photographs $.35 each; reproduction from negatives – assessed at the actual cost to the Department.

4) Copies of over-sized maps duplicated in-house – $5.00 each.

5) Commercial copying of blueprints, maps and special materials shall be assessed at the actual cost to the Department.

6) Print-outs of databases – $.70 per page.

7) CD Rom, 3490 data cartridge, transfer by Department personnel to file transfer protocol site and e-mail – $250. Minimum fee for up to 2,000 records is $250, fee for each additional 1,000 records is $25, with a maximum fee of $1,500.

8) Electronic format file of database records for recreational, harvesting, hunting and fishing licenses, permits and stamps − $250 per annual listing.

(Source: Amended at 32 Ill. Reg. 8156, effective May 16, 2008)