

Board of the Legislative Information System (LIS)

Regular Meeting | Capitol Building, Room 409

Thursday September 15th 2022

Call to Order:

Scott Kaiser called the meeting to order at 11:15A.M. With all members present, a quorum was established.

Board Members Present:

Tim Anderson, Secretary of the Senate

Scott Kaiser, Assistant Secretary of the Senate (Chair)

John Hollman, Clerk of the House

Brad Bolin, Assistant Clerk of the House

Board Members Absent:

Others Present:

Jarred Sampson, Executive Director, LIS

Minutes:

The minutes of the December 8th 2021 meeting were approved as follows:

(minutes from Dec 8th)

- TES has been implemented in the Speaker's Office. JCAR is next.
- An FTR product for speech to text application in debate transcript is being tested. LIS is assessing if this will be a time saver or time burden. Individual users may have different preferences.
- LIS is evaluating new drafting system software. The old system is working but support is minimal and may not be there in the future.
- The zoom projects are completed for Senate and House Chambers
- The House video board has been completed.
- LIS is up to date with the North wing remodel and are working to ensure that the Audio and Video go through the network during and after the remodel.
- Video capabilities for Committee rooms are being tested. A mock up is ready to show the Board.
- Request was made by LIS for Thompson to handle all Audio and Video for the Senate and House Chambers – along with all other North Wing needs during the construction.
- All laptops have been pushed out for House and Senate.

- Contract to upgrade band width has been signed.
- All phones are now in “cloud” environment.
- Overage charges were extremely high and out of budget for Zoom meetings. Another provider was added in addition to AT&T. Modifications were made to help decrease this overage.
- LIS was unable to purchase new Core Network Switches. The old ones are still under warranty and working.
- Audit has been concluded. 2 findings were reviewed.
- ISL’s to start after Dec 15th
- LIS Staffing- Board members are interviewing candidates for a new LIS director - Two support people went to programming, two staff are being cross trained in property control , and six new employees have started and are being trained (by one person). Three more LIS staff will retire at the end of the year.

Executive Director’s Report and Board Discussion:

- LIS has had 3 retirements since last meeting and anticipates 2 more. 5 additional employees have been hired.
- FY21-FY22 Audit has started
- LIS is working with DOIT and support agencies to move central payroll to a new system
- New PC’s have been purchased and are being tested for use as new desktops for the General Assembly
- New core switches have been purchased.
- A new Server environment has been purchased. It is being configured.
- All audio/video content on ilga.gov has been converted to Amazon Web Service.
- New version of TES has been rolled out
- LIS is in the process of testing a new A.I. transcription software.
- A new app is being developed to assist OAC with parking lot management.
- New Zoom capabilities have been installed in 212. More committee rooms will also have these installed once supplies arrive.
- A new application has been created and rolled out to track all requests for new user access.
- LIS is actively assisting OAC with the North Wing remodel on multiple projects.
- All machines have been updated to the latest versions of Microsoft Office and Adobe.
- LIG website has been re-created.
- The Ethics exam is being Re-designed
- Work had started to create a new drafting application as the current company no longer has long term support.
- All job postings can now be found in one location on ILGA website under Legislative Support Services Employment Opportunities.

- Close Caption capabilities for session were discussed.

Adjournment:

The meeting adjourned at 11:30 A.M.