Board of the Legislative Information System (LIS)
Regular Meeting | Capitol Building, Room 100
Thursday August 1, 2024

Call to Order:
John Hollman called the meeting to order at 10:09 a.m. With three members present, a quorum was established.

Board Members Present:
John Hollman, Clerk of the House (**Chair**)
Tim Anderson, Secretary of the Senate
Brad Bolin, Assistant Clerk of the House

Board Members Absent:
Scott Kaiser, Assistant Secretary of the Senate

Others Present:
Jarred Sampson, Executive Director, LIS

Minutes:
The minutes of the December 6, 2023 meeting were approved.

Executive Director's Report:
The re-write of the appropriations bill drafting application will be put in production 8/05/24 in preparation for the transition to the 104th G.A.

The ILGA website re-write is in final stages and a beta version will be available during Veto Session.

Work continues of the re-write of LIS applications: Calendar, Joint Committee on Administrative Rule (JCAR), G.A. Tracking, System Administration, and LIS Reporting. LIS Reporting and JCAR are both scheduled for production in October.

LIS continues to coordinate with the Comptroller's office on development of a new statewide accounting system.

LIS continues to work with the Office of the Architect of the Capitol (OAC) on the Capitol North Wing project, including design and implementation of new touch screens in the Senate rostrum and new audio/visual distribution.

LIS is developing a replacement for the current property control scanners that are no longer supported. This will include a smaller handheld mobile device with longer battery life and improved ease of use.

LIS purchased a product to incorporate in the new website closed captioning of live video.

LIS implemented new data backup servers to ensure redundancy and disaster recovery.

LIS is assuming oversight and maintenance of Legislative Printing Unit (LPU) servers, workstations and webpage.

LIS provided training for LPU staff on the timekeeping system (TES) since LPU will no longer use hand punch units.

Other recent training by LIS: (1) Website training for caucus staffs and specialty groups, (2) Committee Clerk training, (3) Senate Transcription training, (4) House Journal Operator training, and (5) training for the Legislative Reference Bureau (LRB) and caucus staffs on the new appropriation bill drafting application.

The agency upgraded antivirus/threat prevention software to utilize state-of-the-art machine learning and threat-hunting applications to better protect servers and workstations.

LIS purchased and replaced an ILGA website load balancer, which is hardware that allocates G.A. website users in order to avoid an overload for any individual server.

LIS purchased new remote management software to better assist with any issues in the House and Senate chambers by allowing LIS remote access to touch screens at the rostrum.

Adjournment:
The meeting adjourned at 10:24 a.m.