Minutes of the :
Board of the Legislative Information System (LIS)
Held : Wednesday December 21st 2022

Call to Order: Tim Anderson called the meeting to order at 10:36 a.m. With all members present, a quorum was established.

Board Members Present:
Tim Anderson, Secretary of the Senate(Chair)
Scott Kaiser, Assistant Secretary of the Senate
John Hollman, Clerk of the House
Brad Bolin, Assistant Clerk of the House

Board Members Absent:

Others Present:
Jarred Sampson, Executive Director, LIS

Minutes of the September 15th 2022 Meeting were amended approved as follows:

- LIS has had 3 retirements since last meeting and anticipates 2 more. 5 additional employees have been hired.
- FY21-FY22 Audit has started
- LIS is working with DOIT and support agencies to move central payroll to a new system
- New PC's have been purchased and are being tested for use as new desktops for the General Assembly
- New core switches have been purchased.
- A new server environment has been purchased. It is being configured.
- All audio/video content on ilga.gov has been converted to Amazon Web Service.
- New version of TES has been rolled out
- LIS is in the process of testing a new A.I. transcription software.
- A new app is being developed to assist OAC with parking lot management.
- New Zoom capabilities have been installed in 212. More committee rooms will also have these installed once supplies arrive.
- A new application has been created and rolled out to track all requests for new user access.
- LIS is actively assisting OAC with the North Wing remodel on multiple projects.
- All machines have been updated to the latest versions of Microsoft Office and Adobe.
- LIG website has been upgraded.

- The Ethics exam is being re-designed
- Work had started to create a new drafting application as the current company no longer has long term support.
- All job postings can now be found in one location on ILGA website under Legislative Support Services Employment Opportunities.
- Closed Caption capabilities for session were discussed.

Executive Director's Report and Board Discussion:

- New Core Switches have arrived and are now in the process of configuring. They will be installed this summer. A longer outage will occur due to this install.
- The majority of files have been moved to the new server environment that was configured and purchased earlier this year.
- LIS is moving forward with the A.I. transcription. A portion is currently being used and a plan is being set for the Senate to use in January during Session.
- Audio storage differences between Senate and House were discussed as well as the differences in the minutes process.
- Broadcast lag time is being worked on behind the scenes.
- The new parking application for OAC is in the testing phase.
- New Zoom capabilities have been installed in committee room A1 and 409.
- LIS continues to work on new software to replace the current bill drafting application.
- Windows 11 is being tested in all applications.
- Re-write has begun of the system admin application. This controls member listings, pictures, bill status etc.
- Web based TES will be decommissioned at the end of December.
- Annual equipment inventory will conclude soon.

Adjournment:
The meeting adjourned at 11:01 a.m.