Board of the Legislative Information System (LIS)
Regular Meeting | Stratton Building, Room 413

Tuesday, August 18, 2020

Call to Order:
Chairman John Hollman called the meeting to order at 10:33 A.M. With three members physically present, a quorum was established.

Board Members Present:
Tim Anderson, Secretary of the Senate
Scott Kaiser, Assistant Secretary of the Senate (*joined the meeting by telephone*)
John Hollman, Clerk of the House
Brad Bolin, Assistant Clerk of the House

Board Members Absent:
None

Others Present:
Mark Wenda, Executive Director, LIS
Jessica Basham, Chief of Staff for the Speaker of the House

Minutes:
Brad Bolin moved to approve the minutes, as distributed, for the Wednesday, August 21, 2019 meeting of the board. The motion was adopted pursuant to a voice vote.

Executive Director's Report and Board Discussion:
Pat McLean retired August 1, and Susan Hall now has the Administration Manager role. LIS ordered PC's for remote work for LIS staff, who can perform the majority of their duties from remote locations using Microsoft Teams and ZOOM, as well as the ability to log into severs and PC's in the Stratton and the Capitol Building. Emily Deakin-Harmony has used ZOOM to provide G.A. website training for House Republican legislative assistants and district staff. The ILGA.GOV website now has a new level of security – HTTP**S**://. A new version of 3B2, the software that prints bills, is now in production, and all new legislation will be printed using the new version. LIS helped OAC purchase and set up a new audio/video device. LIS is working on House journal application refinements. New CR's and PC/Server changes will be in effect at the beginning of the month. The new Senate Journal will be going into production before spring session. LIS is using the Illinois Department of Human Rights model sexual harassment prevention training program for LIS staff, which should be completed by this Friday. LIS recently completed accounting application changes for system users. LIS is working with SEA and OAC on moving items

out of Room 48 of the Capitol basement. LIS supported a Senate Transportation ZOOM committee last week with more than 30 members and witnesses attending, which was broadcast over the ILGA.GOV website and allowed individuals to submit witness slips and testimony. The new version of TES (employee time keeping system) is slowly going out to agency users, beginning mostly with the smaller agencies and the Senate Democrats (due to unrelated program change request). Installation of new server room AC units will begin on 8/24 with a duration of three weeks. The renovation of reallocated LIS office space continues. LIS has completed Phase One of the GA-Rollover, which enabled LRB to start drafting in the 102nd GA, and Phase Two will be implemented in December, which will allow the Journal rooms to pre-file legislation. LIS purchased new equipment and is in the process of implementing audio/video servers, publishing servers, switches, access points, and printers for Journal rooms and Enrolling & Engrossing. The website rewrite continues. An upgrade of the Office suite – 2016 is in progress, as well as a rewrite of the messaging application and the appropriations drafting application. LIS is exploring the creation of committee control rooms for ZOOM meetings and alternative applications for GA video distribution.

Adjournment:
Tim Anderson moved to adjourn the meeting. The motion was adopted pursuant to a voice vote. The meeting adjourned at 11:15 A.M.