Board of the Legislative Information Services (LIS)
Regular Meeting | Capitol Building, Rm 409

Wednesday, August 21, 2019

Call to Order:
Chairman Tim Anderson called the meeting to order at 10:30 a.m. With four members present, a quorum was established.

Board Members Present:
Tim Anderson, Secretary of the Senate
Scott Kaiser, Assistant Secretary of the Senate
John Hollman, Clerk of the House
Brad Bolin, Assistant Clerk of the House

Board Members Absent:
None

Others Present:
Mark Wenda, Executive Director, LIS
Dan Winchester, Systems Manager, LIS

Minutes:
John Hollman motioned to approve the minutes, as distributed, for the Thursday, April 18, 2019 meeting of the board. The motion was adopted pursuant to a voice vote.

Executive Director's Report and Board Discussion:
The compliance and IT audits are finished with no findings, but recommendations were given for the IT audit; 250 new Dell PCs with Windows 10 are currently being setup and deployed to staff; new system switches have been ordered and will be swapped out with the old ones; LIS has been assisting COGFA with payroll and payment issues that have occurred since the COGFA/LRU merge;

Old Business:
The TES application update is still progressing nicely and should be ready by the spring session; staff has been training on the updated Journal application and the grant-tracking application should be ready within the next few weeks.

New Business:
The Illinois State Archives is in need of a storage area, so LIS will be giving them some of their unused office space; a Grace Radio has been requested for the Secretary of the Senate's Podium to use for a trial period during session; conversations have been started

with the Office of the Architect in regards to moving cables up to the attic for compliance purposes.

Adjournment:
Scott Kaiser moved to adjourn the meeting. The motion was adopted pursuant to a voice vote. The meeting adjourned at 11:05 a.m.