



House Page

Office of the Speaker of the
Illinois House of Representatives

The Illinois House of Representatives is seeking to fill the position of House Page. This position will be located in Springfield, IL.

Responsibilities:

- Responding to members' requests when called during session;
- Picking up and delivering materials within the Capitol Complex;
- Assisting honorary pages in navigating the Capitol Complex;
- Distributing materials on the House Floor as directed;
- Assisting the Clerk's Office in delivering documents;
- Answering phones to take messages as needed;
- Working with Legislative Receptionists as Member gatekeepers;
- Resetting the chamber at the conclusion of session;
- Other tasks as assigned.

Minimum Qualifications:

- High school degree or equivalent;
- Ability to navigate the Capitol Complex and transport materials between offices;
- Greeting ability;
- Clear speaking voice and basic writing ability;
- Ability to lift up to 25 pounds.

Salary:

- \$17 an hour on session days

Application Information:

Qualified applicants should submit their resume and contact information for three professional references to:

Nicole Hill
Illinois House of
Representatives
Office of the Clerk
Room 420, Statehouse
Springfield, IL 62706
NicoleH@ilga.gov

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